

Team Volunteer Roles

Manager's Duties

- Email your team at the start of the season introducing yourself as the manager, and passing on the team list and contact details.
- Ensure girls are marked present on the score sheet and are in correct uniform prior to the start of games.
- If a team member lets you know they won't be at the game, inform the coach so that a substitute can be organised.
- Help to score during the game. (Some teams rotate this around parents).
- Create a team captain and lolly/fruit roster.
- Forward emails that come from the club secretary, or others, as required.
- Inform your team if the games have been washed out or if there has been a forfeit.

Coach's Duties

- Your main role is to ensure the girls have fun, and improve their netball skills!
- E-mail your team to let them know day and time of training sessions, and when they will begin.
- Conduct training sessions.
- Be responsible for your teams training kit and match bag throughout the season.
- If you need to organise a substitute, liaise with other coaches and managers. Keep a tally of how many times players have filled in, as they can only play up twice in a season.
- Modified teams need to ensure players are rotated through all positions.

ALL club members 18 years and over who will have direct contact with children are required to undertake a Working With Children Check. This will include Committee Members, Coaches, Co-coaches and Managers.

Getting a Working With Children check is FREE for volunteers and can be done at the following website <u>http://www.kidsguardian.nsw.gov.au/</u>